



# IMMANUEL CHRISTIAN SCHOOL

## ENROLLMENT PROCEDURES

1. Make an appointment with the Principal by calling the school office at 446-6114.
  2. Complete the following:
    - Admissions Application
    - Medical History form
    - Admission Guidelines
    - Parent/Student Questionnaire
    - InfoDirect Subscription Agreement
    - Student Pledge (for 6<sup>th</sup>-12<sup>th</sup>)
    - Teacher Reference form
    - Include birth certificate & immunization record (for ALL grades)
    - Include most recent report card (for 1<sup>st</sup>-12<sup>th</sup>)\* & test scores (i.e. IOWA, STAR, SAT, etc.)
    - Physical Exam, form 171A (for 1<sup>st</sup> grade ONLY; may be picked up from the school office)
    - Automatic Tuition Payment Agreement/Invoice Tuition Payment Agreement
  3. Return your completed Admissions Application packet with the non-refundable \$250.00 application fee.
  4. Make appointment for academic testing by calling school office at 446-6114.
  5. K4 students must be 4 years old on or before December 1<sup>st</sup>. K5 students must be 5 years old on or before December 1<sup>st</sup>.
  6. A student enrolled in Immanuel Christian School is accepted on Provisional status. This allows the school to assess the student for appropriate services and to determine his or her potential for success in the school. Permanent Enrollment is offered to students who successfully complete their first semester and who submit the appropriate fee. (See Tuition Schedule for fees.)
- \*Students applying MUST have a minimum GPA of 2.0 (“C” average) with NO “F”s. Students will be scheduled for academic testing prior to admission.